

**West Contra Costa Unified School District  
Minutes of the Board of Education  
Governance Workshop  
Marina Bay Yacht Harbor  
Harbor Master's Room  
1340 Marina Way South  
Richmond, CA 94804**

**July 6, 2015**

**I. Call To Order**

President Todd Groves called the meeting to order at 1:00 PM.

**Board Members Present:** Liz Block, Valerie Cuevas, Randall Enos, Todd Groves, Madeline Kronenberg

**Staff Present:** Bruce Harter, Superintendent; Debbie Haynie, Executive Secretary

**II. Opportunity For Public Comment On Agenda Items**

**Public Comment:**

Anton Jungherr

**MOTION:** Ms. Cuevas motioned to allow public comment on all Roman numeral items as identified on the agenda. Ms. Block seconded the motion. Ms. Block, Ms. Cuevas, Mr. Enos, Ms. Kronenberg, and President Groves voted yes, with no abstentions and no absences.

**III. Workshop – A work session to begin the development of a Governance Handbook. Areas identified for initial discussion include:**

Consultant Barbara B. Young proceeded with the workshop and reviewing information to develop a Board Handbook for day to day operations as well as a document to pass down over time to new Board members. Discussion topics included outcomes, agreements, governance standards and responsibilities, governance protocols and governance policies.

**Public Comment:**

Anton Jungherr

**IV. Adjournment**

President Groves adjourned the meeting at 4:00 PM.

BH:dh

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| <p><b><u>R. Enos</u></b><br/>Approved 7/21/15</p> |
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